

Sample Abbreviated Schedule on One Page for Ease of Use

Sunday

11:00 am	–	2:00 pm	VC meet & prepare	Hotel & School
2:00 pm	–	4:00 pm	VC & Leadership Team	TBD
4:30 pm	–	5:00 pm	Parent Committee	TBD
7:00 pm	–	9:00 pm	VC dinner & work session	Hotel

Monday

7:15 am	–	7:45 am	Coffee & conversation	On campus
7:51 am	–	2:12 pm	VC observe & review	On campus
10:10 am	–	11:05 am	VC & Student Committee	TBD
12:07 pm	–	12:39 pm	VC lunch with faculty/staff	TBD
2:30 pm	–	4:30 pm	VC & Focus Groups	
			Organization	TBD
			Curriculum	TBD
			Culture & Support	TBD
4:30 pm	–	4:45 pm	VC meeting	Work Room
5:00 pm	–	5:30 pm	VC & Leadership Team	Work Room
5:30 pm	–	7:00 pm	VC work session	School

Tuesday

7:00 pm	–	10:00 pm	VC dinner & work session	Hotel
7:15 am	–	7:45 am	VC & Leadership Team	Work Room
7:51 am	–	2:12 pm	VC observe & review	On campus
8:53 am	–	10:00 am	VC & District Office staff	TBD-On campus
12:07 pm	–	12:30 pm	VC lunch with students	Lunch area
12:46 pm	–	1:41 pm	VC & ad hoc Student group	TBD
2:30 pm	–	4:30 pm	VC & Focus Groups	
			Instruction	TBD
			Assessment & Accountability	TBD
4:30 pm	–	4:45 pm	VC meeting	Work Room
5:00 pm	–	5:30 pm	VC & Leadership Team	Work Room
5:30 pm	–	7:00 pm	VC work session	School
7:00 pm	–	10:00 pm	VC dinner & work session	Hotel

Wednesday

7:30 am	–	8:30 am	VC & key members of Leadership Team	Work Room
8:30 am	–	10:00 am	VC work	Work Room
10:10 am	–	11:30 am	VC & Leadership Team (and others) - discuss & clarify findings of visit & the VC report	TBD
11:30 am	–	1:30 pm	VC work	Work Room
11:30 am	–	2:00 pm	VC & Leadership Team expand school action plans	TBD
1:30 pm	–	2:30 pm	VC work	Work Room
3:00 pm	–	3:45 pm	VC & Leadership Team report to school community	TBD