

Visiting Committee Agreements

We will

- Work as a team without prejudice for programs or solutions
- Create no surprises
- Keep our discussions confidential both while at the school (hotel and restaurants) and when returning to our places of work
- Foster open communication through daily feedback meetings (morning and afternoon) with the Leadership Team
- Ensure accurate information is being reviewed through
 - examining representative student work and other documents,
 - asking the “right” questions of the appropriate stakeholders, and
 - visiting all classrooms, offices, learning spaces, and student gathering spots learning about the entire program for students **always reminding ourselves that this is not our school**
- Indicate big issues for our discussion with Focus Group members
- Remember that we are going home; the school must find its own solutions and practices
- Relate our work to the school’s action plan –the final product of the Self-Study and the “roadmap” for next steps
- Provide a draft copy (or revised sections) of the Visiting Committee report for all Leadership Team members each day and listen to Leadership Team feedback
- Produce a Visiting Committee report aligned with reality at the school and the WASC criteria that leads directly to the action plan and any key areas for follow-up
- Leave a “final draft” copy of the Visiting Committee report with the principal on the last day of the visit
- Send final Visiting Committee Report to school within two weeks following the visit